



To Parents/Carers of Pupils/Students

21st September 2017

Dear Parent/Carer,

School's Behaviour Policy

I would like to remind you of the school's behaviour Policy with regard to phones. The Policy is on our website and all pupils have been informed of the following:

- Phones should be turned off and out of sight before pupils enter the school site.
- Using mobile phones to bully and threaten other pupils is unacceptable. Cyber bullying will not be tolerated.
- Mobile phones are not to be used or taken into changing rooms or toilets or used in any situation that may cause embarrassment or discomfort to fellow pupils, staff or visitors to the school. This includes phones used outside school.

The consequences are as follows:

- Should a pupil be seen with a mobile phone on school premises, the phone will be confiscated. Parents will be asked to collect the phone during the school day but 24 hours notice will be required before collection of the phone.
- On the first infringement of this policy the mobile phone will be confiscated by the teacher and taken to a secure place within the school office. Parent /carer will be informed by text. The parent /carer will then be able to collect the phone when convenient, but 24 hours notice will be required. For repeated infringements parents and children will meet with a senior member of staff with regard to the use of mobile devices.

Yours sincerely,

Jonathan Miller
Assistant Headteacher and Year Leader for Year 11