



Students in the Sixth Form, who are in need of some financial support, may be eligible for the School's 16 to 19 Bursary Fund. This is the fund which replaces EMA and has been allocated directly, by the Government, to individual Schools to administer. This funding, however, does not replicate EMA and the amount of money available for distribution is much less. Therefore, we are committed to distributing Bursaries to those students with the greatest need.

Eligibility for Guaranteed Bursary

Students most in need will be eligible to receive a bursary of £1,200 a year. This group includes:

- people in care
- care leavers
- people claiming income support
- disabled young people who receive Employment Support Allowance and Disability Living Allowance

Parents/carers/students will be required to prove entitlement. Eligible students may also apply for one off payments for travel, educational trips, equipment, books, etc.

Eligibility for Discretionary Bursary

Students who do not meet the criteria for a guaranteed bursary but are entitled to Free School Meals fit the criteria for Discretionary Funding of £20 per week. Students are entitled to Free School Meals if their parent/carer receives one of the following:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the Guarantee element of State Pension Credit
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Working Tax Credit 'run-on' - the payment someone may receive for a further four weeks after they stop qualifying for Working Tax Credit

Applications for Free School Meals can be made on the relevant form available from the school office. Parents/carers/students will be required to prove entitlement. Once a student is accepted onto Free School Meals they will automatically be eligible for the Post 16 Bursary.

Eligible students may also apply for one off payments for travel, educational trips, equipment, books, etc. If funds allow then laptops will be loaned to eligible students for the duration of their studies at Saint Cecilia's.

Students who are not eligible for either a Guaranteed or Discretionary Bursary may also apply for one off payments for travel, educational trips, equipment, books, etc if faced with identifiable financial difficulties.

Payment and Conditions

Payment will be made by cheque half termly in arrears. Payment is linked to attendance and punctuality i.e. no 'N' marks and no more than one 'L' mark per week.